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1. Client Confidentiality and Technology

Securing your clients' personal information is part of your obligation to maintain [client confidentiality](#). The recent article, [How Safe is Safe?](#), highlights the concerns of Ontario's Information and Privacy Commissioner in relation to an off-site theft of a laptop computer that contained personal health information. For more on this issue and some practical suggestions and tools, read [Personal Information Security Breaches](#) and [A Lawyer's Guide to Mobile Computer Security](#).

2. Vacation Planning

If you're making plans to get away from the office this summer, be sure to first review these [tips](#) for leaving the office behind without worry.


3. Technology Trends

For a summary of the latest trends in legal technology, read [Seven Legal Technology Trends for 2007: Widening the Digital Divide in Law Practice](#) by American technology lawyer Dennis Kennedy. The ABA's General Practice, Solo and Small Firm Division Technology e-Report has a new feature entitled [Sites for Sore Eyes](#) that "is for lawyers who are busy with their law practice. You may hear others rave about valuable Internet resources. But often it seems that all you get from your Internet surfing is eye strain. Let Calloway and Kennaday serve as your Internet concierge for a tour of useful and interesting websites."

4. CBA's Addendum Online Now

The latest issue of the CBA's [Addendum](#) newsletter, Solo and Small Firm edition is available to all online for a limited time. It contains a number of useful articles for lawyers in large and small firms:

- *Recruiting: Top tips on finding the right fit for your firm*
- *Solo & Starting: Firing a client*
- *Marketing: The small-firm marketing guide*
- *Tech Talk: Tips from TECHSHOW*
- *Writing: Improve client relationships*
- *5 Sites: Dealing with e-discovery*



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